

TAUGHT MASTER'S CANDIDATE

<p>1. _____→</p> <p>Candidate matriculates with the University of Wales prior to the start of the course by collaborative centre (CC) sending matriculation form and supporting evidence to the Validation Unit. CC registers the student with the University by uploading a registration transfer within one month of the start of the course.</p>	<p>2. _____→</p> <p>CC informs Validation Unit, one month in advance of Part One Examining Board, of the candidates to be examined by uploading exam transfer to website.</p>	<p>3. _____→</p> <p>Part One NORF (pass list) taken by Validation Unit representative to the Exam Board. Returned to University of Wales with Exam Board's recommendations (including % mark for candidates in PE category).</p>
<p>4. _____→</p> <p>Candidate obtains submission forms from CC when he\she has completed the dissertation. These forms are available on the University's website</p>	<p>5. _____→</p> <p>Candidate submits two copies of dissertation and Notice of Candidature Forms to CC. Internal Examiners mark dissertation.</p>	<p>6. _____→</p> <p>CC sends copy of dissertation, Result and Report Forms, Notice of Candidature Forms, internal examiners' report and despatch note to Validation Unit.</p>
<p>7. _____→</p> <p>Validation Unit sends copy of dissertation, internal examiner's report, Result and Report Form and claim form to the External Examiner. External Examiner has four weeks to examine the dissertation.</p>	<p>8. _____→</p> <p>External Examiner sends Result and Report Form (indicating % mark awarded for the dissertation) and expenses claim form to Validation Unit.</p>	<p>9. _____→</p> <p>Validation Unit arranges for remaining members of the Examining Board to sign Result and Report Form. Completed Result and Report Form is returned to the Validation Unit</p>
<p>10. _____→</p> <p>Validation Unit enters the Part Two result. A result letter is prepared for the candidate and, following checks of the documentation by Validation Officers, is despatched to the CC within two weeks of results being entered.</p>	<p>11. _____→</p> <p>Arrangements are made for the admission of candidates in absentia by decree of the Vice Chancellor.</p>	<p>12.</p> <p>Degree certificates for candidates, with corresponding diploma supplements, are sent to CCs.</p>